

Regular/Organizational Town Board Meeting
January 13, 2014

The Regular/Organizational Meeting of the Town of Cambridge, duly called and held the 13th day of January, 7:30 PM at the Town Hall, the following were present:

Supervisor Cassie Fedler
Councilman Douglas Ford
Councilman Rob McMurray
Councilman Gerald Skiff
Councilwoman Susan Herrington

Other present: Heather Greenawalt Town Clerk, Margaret Shaw Clerk to the Supervisor, Dieter Drake, Astrid Davis, Alan Davis Highway Superintendent, Matthew Davis, Rani Bass, LaVerne Davis Code Enforcement, Henry Peabody, Don Herrington, Terry Hamilton, Dick Battistoni, Maureen Bersaw, Bob Hamilton, Ashleigh Morris from the Eagle

Supervisor Fedler called the meeting to order at 7:31 PM and immediately led in the Pledge Allegiance to the Flag.

Auditing of the Bills

General	#1-12	\$2,375.43
Highway	#1-9	\$7,804.28

Tour of the Battenkill

Dieter Drake Event Director of the Tour of the Battenkill was at the meeting to answer any questions about the race. He mentioned that the race would be on April 5 & 6 2014, he also handed out a map of the race. The course for the race is the same as it was last year for the Town of Cambridge. He said that trash was unacceptable and there would be fines for dropping trash \$250 per rider. The issue was also addressed holding up traffic and signage at advance intersection. Councilman Ford voiced his concerns of the riders never looking or stopping. He said that this should be discussed with the riders. When a big truck is involved in an accident it could mean the loss of the CDL for 6 months. Councilwoman Herrington said that this race is a benefit to the Town and the athletes in the area. Councilman McMurray had concerns that some of the riders had no respect for the community. Dieter Drake mentioned that for many issues these riders were ticketed and disqualified.

Supervisor Fedler thanked Mr. Drake for attending the meeting and discussing the concerns about the race with the residents.

Resolution #1

Councilman Ford motioned, Seconded by Councilwoman Herrington, to pass a resolution in support of the Tour of the Battenkill.

Vote: Ayes – 5 Noes – 0

Auditing of the Books

The Town Board audited Clerk to the Supervisor Margaret Shaw's books and Town Clerk Heather Greenawalt's books.

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Resolution #2

Councilman Ford motioned, Seconded by Councilman McMurray to approve the minutes of the December 9, 2013 Town Board Meeting and the December 30, 2013 Year End Meeting with one correction. In the December 30, 2013 meeting the Resolution #69 A1355.4 should read \$60.11 and A1990.4 Contingent in amount of \$930.89 the final figure remains same \$991.00.

Vote: Ayes – 5 Noes – 0

Resolution #3

Councilman McMurray motioned, Seconded by Councilman Ford to approve the Supervisor's report of December 2013.

Vote: Ayes – 5 Noes – 0

Resolution #4

Councilman McMurray motioned, Seconded Councilman Skiff, to do a budget amendment and move \$850.00 from A1010.1 to the Contingent A1990.4.

Vote: Ayes – 5 Noes – 0

2014 ORGANIZATIONAL RESOLUTION

Resolution by Councilman McMurray
Seconded by Councilman Skiff

Be It Resolved, the following salaries and expenses may be paid to the Town of Cambridge Officials for the year 2014:

<u>OFFICIAL</u>	<u>SALARY</u>	<u>PAYABLE</u>	<u>EXPENSES</u>
Supervisor	\$ 2800	Quarterly	\$ 900
Deputy Supervisor	200	Annually	
Clerk to the Supervisor	7144	Quarterly	
Supt. Of Highways	37,031	Bi-weekly	1500
Town Justice	3375	Quarterly	(.2)-0 /(.4)-3,000
Clerk to the Justice	1700	Quarterly	
Councilpersons(3) \$850 ea	2550	Quarterly	1,000
Councilperson (1) \$ 0			
Town Clerk	18,500	Bi-weekly	(.2)-200/(.4)-6,270
Deputy Town Clerk & Clerk per diem	2,652	\$10.20 hr. per diem	
Sole Assessor	14,500	Bi-weekly	(.2)-500/(.4)-500
Board of Review 3 @\$100ea	300	Annually	
Planning Board Clerk	1750	Quarterly	500
Registrar Of Vital Statistics	100	Semi-annually	
Dog Warden (2)	2070	Monthly	(.2)-100/(.4)-800
Health Officer	0		
Budget Officer	0	Annually	
Code Enforcement Officer	8909	Monthly	1100
Historian	255	Annually	50
Town Attorney	1800	Quarterly	(.2)-500

Further Resolved, each Planning Board member shall be paid \$20.00 for each meeting attended, and the Acting Chairman at such meeting of the Planning Board shall be paid \$25.00 for each meeting chaired, and be it

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Further Resolved, that the officials of the town, using their own vehicles on official town business, may be reimbursed at the rate of \$.45 per mile, and

Be It Further Resolved, that the hourly wage rates in the Highway Department be: \$16.64 for working foreman; \$16.27 for heavy machine equipment operators (HEO); \$15.90 machine equipment operators (MEO); \$12.39 for year-round part-time MEO; \$8.75 for part-time laborer; \$9.12 part-time mechanic and \$14.57 for Exp. PT MEO specifically over 5 yrs snowplowing experience, and be it

Further Resolved, that the Supervisor is hereby authorized to use unexpended balances in all the funds for expenses in 2014, and be it

Further Resolved, that the voting premises for District I and District 2 will be in the Town Highway Garage at 844 County Rt 59, Cambridge, NY 12816

Further Resolved, that the Town Board meetings will be held on the second Monday of the month at the Town Hall. Bills will be audited at 7:30 PM after the beginning of the meeting unless changed by the call of the Supervisor, and be it

Further Resolved, that the power and light bills and the telephone bills be paid without prior audit, and be it

Further Resolved, that the following Town Officials be and are hereby appointed for the year 2014:

Deputy Supervisor.....	Douglas Ford
Clerk to the Planning Board.....	Sally B. Eddy
Sole Assessor.....	Rachael Holbrook
Historian.....	Sandra Davis
Registrar of Vital Statistics, Tax Collector.....	Heather A. Greenawalt
Budget Officer.....	Catherine Fedler
Clerk to the Supervisor.....	Margaret Shaw
Clerk per diem to Supervisor.....	
Deputy Town Clerk, Registrar, Tax Collector.....	Melissa Stannard
Deputy Town Clerk	Martha J. Root
Code Enforcement Officer.....	H. LaVerne Davis
Town Attorney.....	Joanne Monagan
Health Officer.....	Dr. Paul Byron
Dog Control/Warden.....	Edward Holland & Nancy Quell

Further Resolved, that the Eagle is hereby designated the official newspaper of the Town of Cambridge, and the Glens Falls National Bank and Trust, Cambridge, NY, and, TD Bank (Greenwich, NY Branch) are hereby designated as the official depositories of town funds for the year 2014, and be it

Further Resolved, that there shall be no one designated to attend the 2014 Annual Meeting of the Association of Towns due to fiscal restraints, and be it

Further Resolved, that the Town Board does authorize the Superintendent of Highways to advertise for bid: culvert pipe, oil and stone, and be it

Further Resolved, that the Town Board does hereby authorize the Superintendent of Highways to purchase equipment, tools and implements without prior approval of this Board in the amount not to exceed \$1,000 per invoice for the year 2014, and be it

Further Resolved, that the price paid for gravel purchased in 2014 be not more than \$7.50 per yard, and the price for sand be not more than \$6.00 per yard.

Further Resolved, that the Supervisor be authorized to make application to the NY State Youth Commission for approval of a recreational project in accordance with the laws of the State of New York and the Rules and Regulations of the Youth Commission, and be it

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Further Resolved, that this Town Board authorizes the acceptance of claimant's certifications on a voucher form approved by the NY State Department of Audit & Control.

Resolution #5

Councilman McMurray motioned, Seconded by Councilman Skiff, to approve the Organizational Resolution for 2014.

Vote: Ayes – 5 Noes – 0

Supervisor Fedler and Councilman Skiff commented on the new Town Attorney that she was highly recommended by the Town of North Hoosick. She was attending another Town Board meeting tonight but she would attend a Town of Cambridge Board meeting at a later date.

Resolution #6

Councilman Ford motioned, Seconded by Councilman Skiff to create an account for the Bridge Reserve and the Culvert Replacement in the amount of \$5,000.

Vote: Ayes – 5 Noes - 0

Supervisor Fedler said that the board needed to make an official resolution to approve the contract with County for County Route 60.

Resolution #7

Councilwoman Herrington motioned, Seconded by Councilman Skiff to approve the contract with the County that the Town of Cambridge Highway Department would maintain County Route 60.

Vote: Ayes – 5 Noes – 0

Resolution #8

Councilman Ford motioned, Seconded by Councilman McMurray to accept Spending of Highway Funds and

Whereas, pursuant to the provisions of Section 284 of the Highway Law, we, the Town Board of the Town of Cambridge, agree that moneys levied and collected for repair and improvement of highways, and received from the state for the repair and improvement of highways, shall be expanded.

Now, therefore, be it resolved, that the sum of \$85,600 may be expanded for general repairs upon 64.04 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

Vote: Ayes - 5 Noes – 0

The Town Board discussed new employees for the Town of Cambridge paying a portion of the health insurance. The Supervisor said that this will be a gradual change and will also help ease the burden for the tax payers.

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Resolution #9

Councilman McMurray motioned, Seconded by Councilman Skiff, to change the health insurance benefits for newly hired eligible employees. The employee will from henceforth be responsible for 20% of his or her own monthly insurance premium. Coverage for spouses and/or family will remain the same with the employee's responsibility being 50% of that portion of the monthly premium.

Vote: Ayes – 5 Noes – 0

Planning Board reappointment

Eric Pearson was the only applicant that sent a letter of interest for the position on the Planning Board. The Town Board decided to appoint Eric Pearson who is currently the chair for the Planning Board.

Resolution#10

Councilman McMurray motioned, Seconded by Councilman Skiff to reappoint Eric Pearson to the Planning Board starting January 13, 2014 and ending December 31, 2020.

Vote: Ayes – 5 Noes – 0

Official Undertaking

Resolution #11

Councilman Ford motioned,

Seconded by Councilwoman Herrington,

Be It Resolved, Public Officers Law § 11(2) provides that in lieu of individual undertakings as required by Town Law § 25, the town board may approve the procurement of a blanket undertaking from any duly authorized corporate surety covering the officers, clerks and employees of the Town.

The Town of Cambridge maintains a NYMIR Public Officials Liability Policy (#MPOTCMB001) through Northern Insuring in the amount of \$1,000,000 on any one claim with an annual aggregate limit of \$2,000,000.

Western Surety Company, aka CNA Surety, holds Bond # 70847499 described as Tax Collector-Town of Cambridge, in force in the amount of \$163,000. An additional bond, # 68270268, is also maintained for the Town of Cambridge as insuring agreement #3: Faithful Performance Blanket Bond, in the amount of \$10,000.

All records of the above mentioned are available for inspection in the Town Clerk's office located at 846 County Route 59, Cambridge, NY 12816.

Acceptance and approval of this official blanket policy undertaking shall be acknowledged by the signatures of the Town of Cambridge Town Board.

Vote: Ayes – 5 Noes - 0

Town Justice Report

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Heather Greenawalt reported in Town Justice DeCarlo's absence. It was reported that total amount collected for 2013 was \$5,316.00; Bail was \$1,000.00 and hours worked were 179.40. It was requested by the Town Justice that the Town Board sign and date this report. One copy will be filed with the Town Clerk and the other copy will go to the Town Justice.

Town Clerk

Town Clerk Heather Greenawalt reported that the taxes are coming in steady. The DECALS system has been installed but the system is very frustrating. However licenses are able to be sold.

Town Assessor

The Town Clerk reported in the Assessor's absence that the exemptions are coming in. The Assessor's new lap top is in. At present, Laura, the County Real Property Director, is setting up the ORPS program on it.

Town Board

Councilman Skiff mentioned the information that he had handed out on "the Best Value Purchasing, Legal Frequently Asked questions." The Board decided that this would be discussed next meeting so everyone has a chance to review it.

Highway Superintendent

The Highwaymen spent many days dealing with snow storms large and small. The snow fall was up to 10" over 2 days and -0 temps only to have 40+ temps and heavy rain 2 days later. Then back down to freezing temps and ice on the roads early in the morning. They also have spent several days hauling gravel and grading dirt roads that were washed out during the rain. They have also done routine maintenance on trucks between storms, and regrooved front tires on 2 trucks for better steering. The exhaust pipe has been replaced on truck 2 and they dealt with high water at the bridge on the end of King Rd. They have cleaned out ditches and culverts before rains this past weekend. Fred Wulff has been hired for the Town of Cambridge, Highway department part time.

Planning Board

Town Clerk Heather Greenawalt reported that there will be a meeting with the County Planning and Dept. State Planning at the Cambridge Legion on January 16, 2014 at 6:00 – 9:00 PM anyone is welcome to attend.

Code Enforcement

LaVerne Davis Code Enforcement mentioned that on Durfee Road there is an issue with an outdoor wood furnace, a dispute between two neighbors. LaVerne Davis mentioned that the person that owns the outdoor wood furnace put a higher smoke stack on. The Town Board asked if there was any violation. LaVerne said that no there was no violation and he is working with the Outdoor wood furnace owner to remedy the problem.

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County Report

Supervisor Fedler reported that she has spent several days at the County. Jim Lindsey became the chairman of the board and John Lapointe is the vice chair. The committees have all been assigned and Supervisor Fedler is on the Health and Human Services, Government Options, Audit and Ag and Planning. The PVI sale has not gone through. Everything was all set however the State did not issue the certificate for the other business to take over.

There being no business before the Town Board, the meeting was moved and carried for adjournment at 8:25 PM.

Respectfully submitted,

Heather Greenawalt
Town Clerk/Town of Cambridge

<http://www.townofcambridgeny.org>