

Town Board Meeting
February 11, 2019

The Regular meeting of the Town of Cambridge duly called and held 11th day of February 2019 at the Town Hall, the following were present:

Supervisor Catherine Fedler

Councilman Douglas Ford

Councilman Brian Harrington

Councilman Bruce Bailey

Absent: Councilwoman Gretchen Wilmot

Others present: Heather Greenawalt Town Clerk, Jim Buckley Highway Superintendent, Terry Hamilton, Robbie McIntosh

The Supervisor called the meeting to order and immediately led in the Pledge Allegiance to the Flag.

Auditing of the Bills

General	#7 – 30	\$ 4,109.72
Highway	#4 – 16	\$26,938.18

NYCLASS

The Supervisor mentioned that the official transfers had been made today into NYCLASS. She mentioned that 100% of the Reserves had been moved and 75% of the other accounts. There is a total of \$992,813.11 with NYCLASS. The Reserve accounts have been closed, \$25,000 left in TD Bank, \$331,000 in Glens Falls National in the working accounts.

Supervisor Report

Resolution #14

Councilman Bailey motioned, seconded by Councilman Ford to approve the Supervisor's report from January 2019.

Vote: Ayes – 4 Noes – 0

Approving of the minutes

Resolution #15

Councilman Harrington motioned, seconded by councilman Bailey to approve the minutes from the January 14, 2019 meeting as mailed.

Vote: Ayes – 4 Noes - 0

Councilman Bailey did have a few questions to follow up on with last months minutes. He wondered about the archival grant which was at the county level and whether or not we were going to pursue this? The Supervisor mentioned that the county Clerk had submitted the 2nd archival grant and had included the Village of Cambridge and the Town of White Creek. The

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Town Clerk mentioned that she would be meeting with Maria McCashion from the Regional Advisory Office of New York State Archives on Tuesday, February 19th at 9:30 AM. She mentioned that will hopefully be able to get some questions answered that she has about records management. She will then be able to better organize our records and the archives. Then hopefully from there the Town Could consider applying for archival grant. The Town Clerk mentioned that this was part of her report for this month.

Councilman Bailey also inquired about the property that was unsafe and hazardous/ environmental concern. The Supervisor mentioned that can't tell people how to live.

The Supervisor said they have done the Tourism study at the County level and hired a company Ages of Ad, Black Dog and Andrew Meader runs it. They had 3 separate proposals however it was decided to work as team. They are willing to come to the Town Board and present with information showing what they did/graphics, why using article themes. These companies are connected with Lakegeorge.com and Saratoga.com. The Board members decided that they would just view paperwork rather than a presentation. The Supervisor mentioned that the Town of Cambridge would soon have a wine tasting room at one of the vineyards. It was decided that Tourism already pays attention to the Town of Cambridge, the Supervisor said they did a writeup about the Winterfest.

Tour of the Battenkill

Received email from Amy Lindenfelzer in regards to the Tour of Battenkill requesting Municipal Letter of Acknowledgement. The Town Board viewed the map of this year's course, the race will take place on May 11th, 2019. The Board had a short discussion about how the participants involved in the race need to respect the resident's property. It was also mentioned that the bicyclists need to be considerate of vehicles when they are coming down the road, they should get over single file or two wide.

Resolution #16

Councilman Bailey motioned, seconded by councilman Harrington to acknowledge and give the support of the Tour of the Battenkill on May 11th, 2019.

Vote: Ayes – 4 Noes – 0

Bridge NY

Supervisor Fedler mentioned that they have yet to attend a meeting about the Bridge NY project, the first meeting was said to be cancelled. The second meeting they missed because they were not notified. The Highway Superintendent and the Supervisor will be meeting soon

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with the representative, they will be coming to the Town. It is looks like the Town will not have to put forth the money for the bridge, they will find out next meeting.

The Supervisor had phone calls about the dog issue that were discussed last meeting. She said that the reason that the case had not moved to dangerous dog was that no one had reported being bitten. The bite must be reported to Dog Control or Sheriff's Department.

The Supervisor met with Dick Look from NYMIR insurance and another representative to go over the policy. She mentioned that there were some questions about how some of the buildings valued. She mentioned that her and Jim Buckley the Highway Superintendent would be looking into this further.

Court Audit

Councilwoman Wilmot met with the Town Justice Molea on Tuesday, January 15th, 2019 to do the court audit for the year of January 1, 2018 to December 31, 2018. All paperwork was reviewed and Councilwoman Wilmot signed that the audit was completed and she approved the books.

Resolution #17

Councilman Ford motioned, Seconded by Councilman Harrington to accept the audit of the Town of Cambridge Justice Court Records dated January 1, 2018 through December 31, 2018 which were submitted at the February 11, 2019 Regular Town Board meeting.

Vote: Ayes – 4 Noes – 0

The Supervisor reported that she had many complaints about the Petteys Road Extension being closed since the flooding. This road has not been worked on at all. This pertains to the portion of the road that the Town of Easton maintains. The supervisor has been in contact with the Town of Easton and they will be fixing tomorrow. The Supervisor tried to explain that this is not in her town. She made an appoint to mention that the Town of Cambridge Highway Department had put in an expectational amount of time during that storm.

Town Board

None

Town Clerk reported that the Town received a Thank you note from the Senior Citizens for the money received from the 2019 budget.

Planning Board Report

Planning Board Meeting held February 7, 2019, 7:30 PM at the Town Hall 5 Members present, secretary

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Ron Ford new member was welcomed to the Town of Cambridge Planning Board. The Election of Officers were held and Eric Pearson was elected chair and Leon Barkley as vice chair. Ron Ford reported that he was waiting on the mylar copy from the surveyor on his boundary line adjustment for tax map #246.-1-23. Ron presented a sketch plan to subdivide off the shop which would be a couple acres, the shop is the only thing left on the eastside to subdivide.

Next Planning Board Meeting will be on March 7, 2019.

Town Clerk Report

The 31st of January has come and gone, the paperwork for extension of the tax warrant has been submitted to the Washington County Treasurer, along with first payment. The amount of the unpaid taxes is \$498,512.81. The total amount of taxes collected so far is \$1,579,299.91.

Have successfully established an account with NYS Dept of Health and the new Electronic Death Registrar System which is now live as of Feb. 7th. A webinar was viewed on January 28th and February 5th to get ready for the new system. Hopefully I will be prepared when it is time to use the system.

I will be meeting with Maria McCashion the Regional Advisory Officer of New York State Archives to discuss our Records Management Program on February 19th at 9:30 am. She will hopefully be able to answer any questions I have about our records management. I will then be able to better organize our records. Several summers ago, I was able to organize the Marriage, death records and index them. I am hoping that can look at the archives and see what we need to do to organize.

Have been in contact with the Board of Elections all paperwork has been submitted to them for the upcoming year. This year the primary is June 25th so all petitions and caucuses will be due early. It is suggested that anyone that is interested in running for vacant positions should contact their Political party chair or Board of Elections about the deadlines.

Highway Report

Jim Buckley Jr. the Highway Superintendent reported that they have been busy plowing snow, sanding and making repairs to the equipment. The rains have kept them busy keeping culverts open to try to control flooding on the roadways. They have also had some damage to the gravel roads which they have patched up. They are trying to control the rutting on the gravel roads, but they are quite soft in places due to the thawing and the rain.

The Supervisor mentioned that the Town Board would need to discuss the position of the Assessor and whether the Town would go with a contracted Assessor vs. an appointed Assessor.

Executive Session

The Supervisor requested that the Town Board go into Executive Session to discuss a Personnel issue.

Resolution #18

Councilman Ford motioned, Seconded by Councilman Bailey to enter into Executive Session at 8:50 pm.

Vote: Ayes – 4 Noes – 0

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Resolution #19

Councilman Ford motioned, Seconded by Councilman Bailey to exit the Executive Session at 9:35 pm.

Vote: Ayes – 4 Noes – 0

There being no further business before the Town Board, the meeting was moved and carried for adjournment at 9:36 pm.

Respectfully Submitted,

Heather Greenawalt
Town Clerk/Town of Cambridge