

Town Board Meeting
February 13, 2017

The regular meeting of the Town of Cambridge duly called and held the 13th day of February at the Town Hall, the following were present:

Supervisor Catherine Fedler
Councilman Douglas Ford
Councilwoman Susan Herrington
Councilman Skiff

Absent: Gretchen Wilmot

Others present: Heather Greenawalt Town Clerk, Jim Buckley Jr. Highway Superintendent, Terry Hamilton, Jimmy Morris from the Eagle, Robbie McIntosh, Bliss McIntosh

Supervisor Fedler called the meeting to order at 7:30 PM and immediately led in the Pledge Allegiance to the Flag.

Audit of the bills

General	#12 – 37	\$ 3,694.01
Highway	#6 – 19	\$14,348.12

Supervisor's Report

Resolution #7

Councilman Ford motioned, Seconded by Councilwoman Herrington to approve the January 2017 Supervisor's Report.

Vote: Ayes – 4 Noes – 0

Approving of the Minutes

Resolution #8

Councilwoman Herrington motioned, Seconded by Councilman Ford to approve the minutes of the January 9, 2017 Town Board Meeting.

Vote: Ayes – 4 Noes – 0

Standard Work Day Resolution

Resolution #9

Councilman Ford motioned,
Seconded by Councilman Skiff,
BE IT RESOLVED, that the Town of Cambridge/Location Code 30647 hereby establishes the following standard workdays for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities.

Vote: Ayes – 4 Noes – 0

The Standard Work Day Resolution will be posted on the Town Bulletin board for 30 days and then reported to NYS Local Retirement System by Clerk to the Supervisor Margaret Shaw. A copy can be viewed in the Town Clerk's Office and will be filed in the minute archival book.

Spending of Highway Funds

Resolution #10

Councilwoman Herrington motioned, Seconded by Councilman Ford to accept Spending of Highway Funds and

Whereas, pursuant to the provisions of Section 284 of the Highway Law, we, the Town Board of the Town of Cambridge, agree that moneys levied and collected for repair and improvement of highways, and received from the state for repair and improvement of highways, shall be expanded.

Now, therefore, be it resolved, that the sum of \$86,500 may be expanded for general repairs upon 62.66 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

Vote: Ayes – 4 Noes – 0

The Town Board signed the Highway Agreement and this will be filed with the Town Clerk and the Washington County Highway Superintendent.

Auditing of the Courts Records

Councilwoman Herrington and Councilwoman Wilmot reported that they had finished the audit with the Town Justice. Councilwoman Herrington reported in Councilwoman Wilmot's absence that they reviewed the 2016 Justice Court Records. The Annual Audit Process was followed for the Towns and everything was found to be in order with the Justice Court Records.

Resolution #11

Councilman Ford motioned, Seconded by Councilman Skiff to approve the Audit Report that was presented by Councilwoman Herrington for the 2016 Justice Court Records.

Vote: Ayes – 4 Noes – 0

Supervisor's Report

The Supervisor mentioned that she had received a request from the Village Clerk for a copy of the Bailiff Policy, written agreement with the Town of Cambridge. This is due the former Court Officer no longer being able to work, the Town Justice has not had a Court Officer since last May 2016. If a Village officer was to work for the Town of Cambridge this would be outside the Job Description and the Jurisdiction. Our insurance broker said not to give a copy to the Village that the Town of Cambridge had similar policy to the Village. In the original resolution that was passed to give the Town Justice permission to hire court officer, it was for DA night with specific time and amount. The Supervisor had told the Village that she would not move forward until she had discussed this with the Town Board. When the Supervisor discussed this with the Town Justice she said that she would still like court officer for DA night and someone that is court trained. The Town Justice at this time is not interested in having the Village as court officer. The Town Supervisor has relayed this information to the Village. The Town Justice would like to find court officer herself.

Court Officer for the Town Justice

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Resolution #12

Councilman Ford motioned, Seconded by Councilwoman Herrington that the Town Justice has the right to hire security for the Court as they deem necessary. The individual will be properly trained to Justice's satisfaction. This security person shall be paid by voucher system at a rate of pay not to exceed \$15.00 per hour.

Vote: Ayes – 4 Noes – 0

Contract with Dog Control Officers

Resolution #13

Councilman Ford motioned, Seconded by Councilwoman Herrington to accept the Contract between Animal Safe Home & Rehabilitation (the Dog Control Officers Ed Holland and Nancy Quell) and the Town of Cambridge.

Vote: Ayes – 4 Noes – 0

Planning Board Report – February 2, 2017 Meeting

The Town of Cambridge Planning Board met on Thursday, February 2, 2017, 7:30 PM at the Town Hall. There were 5 members present, Secretary and 2 people from the public.

Communications

The Planning Board Clerk received information from Layne Darfler at the Washington County Planning Department on training class February 28, 2017 Planning & Zoning Training. The paperwork was handed out to the Planning Board Members, Judy Leon and Leon Barkley said they would attend.

Old Business

Patricia Meadow/Dorothy Yurschak Subdivision

Dorothy Yurschak was present at the meeting on Patricia Meadows behalf with copy of the Preliminary survey. Mrs. Yurschak presented Preliminary survey of property 1038 Brownell Rd. Tax map #270.-1-27. The survey proposed a minor subdivision creating 2 lots from the existing 56 acre property. The house and barns would contain about 5 acres and the remaining acreage would be 51 acres of vacant farm land. Mrs. Yurschak and her husband will be purchasing the 5 acres with the house. The Planning Board granted approval of the Preliminary survey and the Public Hearing is scheduled for March 2nd meeting.

Wilmot Subdivision

David Wilmot presented a Preliminary Survey of minor subdivision on Belle Rd. he would like to subdivide the parcel 280.-2-40, 49.70 acres into 3 lots. This parcel has acreage on both sides of Belle Road, the section on the North side will be subdivided into 2 lots and the boundary line will go between the driveway and the buildings. The lot on the South side of Belle Rd. will be made into a separate lot. The survey map showed that the section on the north side of the road with the old chicken barns showed 11.41 acres. The Planning board mentioned that the three lots were nice large lots however the

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other two lots the acreage must be determined. The Planning Board granted approval of the Preliminary survey pending the determination of the acreage of the other two lots. The Public hearing will be March 2nd meeting.

The next Planning Board meeting will be held Thursday, March 2, 2017 at 7:30 PM at the Town Hall.

Town Clerk Report

The total amount collected in taxes as of the date of January 31, 2017 was \$1,562,364.13. The amount of unpaid taxes were \$583,925.86, taxes will be collected until March 31, 2017 and then will be turned over to the Washington County Treasurer.

Town Board Report

Councilman Skiff asked the other Town Board members if they had read the information on Court Consolidation. He mentioned that it is pretty involved and the Village would have to consolidate into the Town. The requirements of the process are that the Court consolidation idea would be put on a ballot and the residents would decide. Councilman Ford mentioned that it doesn't make sense to put a lot of money into this and then have turned down by the voters. He mentioned that the people in the Town of Cambridge do not like change. It was decided to drop the recommendation of Court Consolidation.

Councilwoman Herrington mentioned the Flood Risk Review Maps that the Planning Board was asked to review. Highway Superintendent Jim Buckley Jr. said that he has taken care of this and has reported the changes that he felt should be made. Councilwoman Herrington also questioned about the fee schedule that LaVerne was supposed to update. The Supervisor mentioned that this would come from the County Administrator. Councilwoman Herrington mentioned that she was not comfortable with the Audit process of the books of Town Clerk and the Clerk to the Supervisor. She did not feel that she was familiar enough with the process. She thought that the Town should do a formal audit every 8-10 years. Both the Town Clerk and the Supervisor mentioned that the Town clerk and the Clerk to the Supervisor would meet with her at any time to review the books. It was determined if Councilwoman Herrington felt that uncomfortable about the audit process then she could choose not to sign the books. The painting of the Town Justice Ceiling was mentioned and that the roof should be looked at before this process starts. Councilwoman Herrington mentioned that she would like to start cleaning out the kitchen in the Town Hall the week of February 20th because she has this week off.

Code Enforcement

Things are very slow.

Assessor Report

The Supervisor reported that exemptions are due on March 1st.

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The Supervisor also mentioned that the former attorney Joanne Monogan dropped off the Town files. Jim Buckley Jr., Highway Superintendent dropped the Town files to Town Attorney Alan Wrigley.

Highway Report

Highway Superintendent Jim Buckley Jr. reported that the Highway crew cleared roads of snow and ice on 15 days in the last month. Councilwoman Gretchen Wilmot rode along for plowing and sanding on Thursday, February 9th. Thank you and I hope it was a positive experience. Even with the regular dosing of snow and ice, Joe and the boom mower were out six different days. Trimmed back limbs and some dead trees about town. They cleaned ditches and culverts where snow and ice were becoming a problem. PESH will be coming on February 21, 2017, for Audit. Road Salt seems to be in short supply on February 8th. Highway Superintendent has ordered 70 ton, so far only 35 has been delivered. This appeared to be much coarser ground than he prefers.

County Report

The Supervisor reported that they went in for tour of County DPW they have different trucks they viewed Glider Truck completed, Military Surplus truck, used truck from Madison County, Max Force truck that was purchased years ago at State Contract price and not worth anything. The Supervisor and Councilman Ford mentioned that these Max Force trucks have been nothing but problems. The Supervisor mentioned that the Winter Festival weekend at Lake Lauderdale was very successful. The park will be opened for February vacation for the children and their families; this was put together by collaboration between Public Health and Social Services. The whole idea is to get out and play and be active in the winter. Resident Bliss McIntosh mentioned that they had 300 kids skating at the Winter Festival. The Personnel Department head reviewing how want to go about reviewing and changing policies. For Public Safety they are still discussing Harrell Herring. Ag Committee – Ag and Farmland protection plan is just about completed and up for public comment in another month or so. Councilman Skiff asked what is this program? The Supervisor explained that Twenty years ago there was an Ag and Farmland protection plan put in place. This is done in collaboration, the county set up the committees, huge amount of this count for many farms not just dairy; goat farm, meat veggies, dairy, vineyards and many more.

Privilege of the Floor

Resident Robbie McIntosh commented on the Court Consolidation, he said that it seems like the Association of Towns would have information available. Councilman Skiff mentioned that he had a print out on this and he would share it with Robbie McIntosh. Robbie McIntosh said the Association of Towns must have examples of what works and the pit falls of this Court Consolidation. Councilman Skiff said that he had not yet checked with them, he will look into it. It was mentioned that the Town of Cambridge does not have a main road that would bring in the revenue for the court. There being no further business before the Town Board, the meeting was moved and carried for adjournment at 9:15 PM.

Respectfully Submitted,

Heather Greenawalt

<http://www.townofcambridgeny.org>

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Town Clerk/Town of Cambridge