

Town Board Meeting  
August 10, 2020

The Regular meeting of the Town of Cambridge duly called the 10<sup>th</sup> day of August at the Town Hall, the following were present:

Supervisor Catherine Fedler

Councilman Brian Harrington

Councilman Bruce Bailey

Councilman Gretchen Wilmot

Absent: Councilman Douglas Ford

Others present: Heather Greenawalt Town Clerk, Heidi Record, Robert Hudson, Ashleigh Morris from the Eagle

Supervisor Fedler called the meeting to order and led in the Pledge Allegiance to the Flag.

Auditing of the Bills

General	#132 – 148	\$ 1,339.77
Highway	# 92 – 108	\$12,295.67

Resolution #32

Approving Supervisor's Report

Councilman Bailey motioned, seconded by Councilwoman Wilmot to approve the Supervisor report from July 2020.

Vote:                   Ayes – 4                   Noes – 0

Resolution #33

Approving of the Minutes

Councilman Bailey motioned, seconded by Councilwoman Wilmot to approve the minutes from the July 13, 2020 meeting.

Planning Board Report

The Planning board Meeting was held on August 6<sup>th</sup>, all members present and secretary and one person from the public. Stephen Waldbillig was present and presented a preliminary survey for a boundary line adjustment with neighboring land owner. This boundary line adjustment is between Stephen Waldbillig at 60 Petteys Rd. tax map#246.-1-37 and neighbor Helen Hood (Trustee) located at 78 Petteys Rd. tax map #246.-1-35.1: this adjustment will involve 40 ft. on Helens west boundary and Stephens East boundary. Planning Board waive the Public hearing due to being a boundary line adjustment and approved the adjustment.

The Planning Board discussed the Exemption of Matters of Local Concern from County Planning Agency Review. Planning Board Chair Eric Pearson signed the Agreement.

Next Planning Board Meeting will be September 3, 2020

Resolution #34

County Planning Agency Review Agreement

<https://www.townofcambridgeny.org>

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TITLE: Exemption of Matters of Local Concern from County Planning Agency Review Agreement

WHEREAS, the Washington County Planning Agency was created by the Washington County Board of Supervisors as provided by Article 12 B of the General Municipal Law and §220 of County Law; and

WHEREAS, the provisions of General Municipal Law Article B, Section 239 1 and (GML 239) require local municipal bodies in Washington County to submit certain planning and zoning actions to the Washington County Planning Agency for said Agency's review and recommendation unless expected by an agreement approved by the municipal body; and the County Planning Agency that such matter is of a local rather than an inter-municipal or county-wide concern; and

WHEREAS, it is in the interest of the County and local municipal bodies for a local municipal body to be able to act on matters of local concern without being bound by the referral requirements of GML 239; and

WHEREAS, having such an agreement for exception of matters which are not of an inter-municipal or county-wide concern is not detrimental to the County or the Town of Cambridge Planning Board; and

WHEREAS, the Washington County Planning Agency has established a process for exempting matters and actions of local concern from the referral requirements of GML 239; now, therefore, be it

RESOLVED, that the attached agreement entitled "Exemption of Matters of Local Concern form County Planning Agency Review Agreement" shall exempt actions of local concern under this agreement from referral requirements of GML 239 shall exist between the County Planning Agency and the Town of Cambridge Planning Board; and be it further

RESOLVED, that a copy of this resolution with the attached agreement shall be provided to the Washington County Planning Board; and be it further

RESOLVED, that this agreement shall take effect immediately.

Councilwoman Wilmot motioned, seconded by Councilman Bailey to join in the agreement with the County in regards to the Exemption of Matters of Local Concern from County Planning Agency Review Agreement.

Vote:                      Ayes – 3                      Noes – 0                      Abstain – 1

Councilman Harrington Abstained from the vote.

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Town Clerk Report

The State Archives has revised and consolidated its local government records retention and disposition schedules and issuing a single comprehensive retention schedule for all types of local governments on August 1<sup>st</sup>, 2020. The new schedule, Retention and Disposition Schedule for New York Local Government Records or LGS-1 will supersede and replace the MU-1 Schedule for use by cities, towns, villages and fire districts (2003), and many other schedules. This can all be viewed online at NYS Archives, Town Clerk can supply anyone with the website. Resolution must be adopted by the Town Board designating the new LGS-1 as the Town of Cambridge's Retention Schedule.

Adoption of the Retention Schedule LGS-1

Resolution #35

Councilman Bailey motioned,

Seconded by councilwoman Wilmot

RESOLVED, By the Town Board of the Town of Cambridge that Retention and Disposition Schedule for New York Local Government Records (LGS – 1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A.

- (a) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Vote:                      Ayes - 4                      Noes - 0

Monday, August 10, 2020 - 2020- 2021 hunting licenses go on sale. The DMP's will be on sale starting August 10<sup>th</sup> until October 1<sup>st</sup>.

I received a call from a Bruce Cranston who is connected with p2telecom. He is working with rural municipalities to offer them all telephone features and functionalities that the larger Municipalities have. This is called Hosted IP, which is an internet phone service, he says reduces cost as compared to land line and cable service by 20 – 25%. I spoke to Supervisor Fedler and she said it was alright to go ahead with requesting a proposal. I did and have the paperwork to view for proposal, Mr. Cranston is saying that this is a 53% cost reduction for us. I am not sure that I believe that and would like to look into it further and have any board member that would like review this information. I have emailed Mr. Cranston with my concerns on the system. He has emailed me back and I am still reviewing the information.

It was suggested by the Board members that maybe Verizon Fiber Optics is an option for both phone and internet.

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#### Highway Superintendent Report

Jim Buckley Jr. the Highway Superintendent dropped off the Highway Report to keep numbers down at the meeting. The Highway has continued to mow roadsides. The boom arm mower has been out several days as well. They have added gravel to parts of Reynolds, Irish and English Road. They have also completed their annual MSHA training which included the haz-com/right to know, and, Harassment prevention and protection. The Highway Department also assisted White Creek and Salem with paving projects. They have done some culvert replacement on Gillis and Stevenson roads. They also expect to shim Stevenson road tomorrow, August 11<sup>th</sup>.

The Supervisor mentioned that the town did get CHIPS reimbursement for the paving that they have done. She mentioned that now if the CHIPS money is not used it doesn't roll over. It must be used now. So they are thinking about doing a small project this week to use the remaining money.

#### Privledge of the Floor

Heidi Record and Robert Hudson were present at the meeting. Mrs. Record thanked Councilman Harrington for all of his help through this research for internet service throughout the area. She mentioned that this is a major concern about the lack of internet availability in the township. She said that she presented flyers to neighbors walking 2 miles up and down the road. The School did put a notice on their website to make residents aware of what was available to families in regards to internet. Mrs. Hudson has been in contact with Slic Network Solutions and they will be possibly coming in her area in mid-September. It was suggested that she contact Laura with Economic Development up at the county and mention that she is not being served with internet. Ask her who does she contact? If Slic is not complying then where do they go from there?

#### Code Enforcement

The Supervisor mentioned that due to the Town not having a Code Enforcement Officer to inspect, there is a resolution on the books stating that if the Town of Cambridge does not have Code Enforcement Officer, the county takes over. This is considered a 90 day temporary emergency step in. This will give the Town Board time to think about what they want to do in the future. TheTown can opt for a second 90 day agreement with the county before a decision is made. LaVerne will remain on till the end of the year however he can not do any physical work outside the office. LaVerne Davis has paperwork that he will be finishing up till the end of the year. Alan Wrigley the town Attorney reviewed and approved the Contract from the County. The Town Attorney has given Supervisor Fedler the go ahead to sign the contract tonight.

#### Resolution #36

Councilman Bailey motioned, seconded by Councilman Harrington to agree to the Intermunicipal Cooperation Agreement with the County for Code Enforcement for 90 days.

Vote:                      Ayes – 4                      Noes - 0

It was mentioned by the supervisor that the Tour of the Battenkill has been canceled.

The Supervisor gave the latest report for the NY Class, the Year to Date earned interest is \$4761.29.

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Policy Review

Councilman Bailey has reviewed the Town Policies and gave his corrections. The Equal Opportunity Policy sexual orientation should be added to the listings. The Internet Use Policy on the fourth section it should read, "though there is a wealth of useful material it, may not be always accurate. The Investment Policy on the section III-3a., instead of listing banks it was decided to put as determined by the Organizational Resolution.

Executive Session

Resolution #37

Councilwoman Wilmot motioned, seconded by Councilman Harrington to go into Executive Session to discuss Legal Counsel & and Personnel issues.

Vote:                      Ayes – 4                      Noes – 0

Resolution #38

Councilman Bailey motioned, seconded by Councilwoman Wilmot to exit out of Executive Session.

Vote:                      Ayes – 4                      Noes – 0

There being no further business before the Town Board the meeting was adjourned at 9:10 PM.

Respectfully yours,

Heather Greenawalt  
Town Clerk/Town of Cambridge